



Study Visit Plan Worksheet

Your newsroom:

Who you're visiting:

What would you most like to learn or get help with?



- Identify key challenges that the visitor newsroom has.
- Also explore new ideas and opportunities for development.
- Discuss this internally and with the newsroom you will be visiting.

What could the host newsroom share?

Where do they have specific expertise or experience which you could learn from?
Ask the host newsroom!



What are our goals for this exchange?



- Discuss and decide this with your partner newsroom.
- What would you like to get out of this visit? Match up what you want to learn with what the host can help you with.
- Break down big needs into tangible/concrete needs.
- Think about what is actually practical and doable, and will be most useful for you and your organisation.
- Try to make it mutually beneficial for both newsrooms.

Which people from each newsroom are important to involve?

When will you do the visit? Choose dates that works for both parties.